



Meeting Minutes – Dec. 4, 2018
Time: 10 am – 12 pm
Location: Legislative Hall
411 Legislative Ave., Dover DE 19903

In attendance:

Javier G. Torrijos
Jose Irizarry
Jack Sanders
Givvel Marrero
Maria Matos
Rosa M. Colon-Kolacko
Carlos de los Ramos
Patricia Rivera
Pedro Viera
Mary Dupont

Absent:

Brian Legum
Laura Gendreau
Rosanna Mena

Via Phone:

Neil Kirschling
Charito Calvachi-Mateyko

Public:

None

I. A motion was made to approve the Oct. 2, 2018 meeting minutes. The meeting minutes were approved unanimously.

II. Maria Matos, DHC Treasurer, reported the following DHC financials:

- A. No financial report provided by DHSS. Javier had asked the DHSS to provide monthly financial reports to the DHC.
- B. No report received from the United Way of Delaware.
- C. Maria asked that all financial information be provided to her.
- D. Chase Center Audio Visual invoice was paid in the amount of \$20,048.75.
- E. Maria will check on the DHC funds at the LACC.

Additional discussions on finances were as follows:

- F. Pedro asked if DHC had received the PNC check for the Latino Summit. Javier will have Laura double check.
- G. Javier will send the DHC financial report once it is received from the DHC.
- H. Caesar McClain is DHC's fiscal agent for the DHC and is the Point of Contact.
- I. Patricia Rivera is still owed monies for the Latino Summit. She has submitted the receipts and they were sent to DHSS. Javier asked Maria to pay the outstanding invoices using the DHC funds held at the LACC.
- J. Carlos de los Ramos is concerned that funds are being directed to other organizations and not through DHSS. He stated that the DHC should look at making the Summit a 501c3 organization. Running funds through other organizations will cost the DHC an administrative fee. Another possibility is to check with the Community Foundation and see if all funds can be directed through them.
- K. The members agreed to table the 501c3 discussion.

III. Old Business

2018 Latino Summit

- A. Rosita recommended that we don't hold the Summit in 2019 and hold only mini-Summit's in Sussex County.
- B. Givvel recommended that we live stream the event. Rosita didn't think this would work.
- C. The members asked that the conference calls be held on Wednesdays from 12pm to 1pm in lieu of Monday mornings from 8am to 9am. This gives others an opportunity to participate.
- D. Javier to send "Yo Soy Latino" video to the members.
- E. Paid registration needs to be included in the final income for the Latino Summit. Members would like to see the final numbers.

IV. New Business

Education Subcommittee

- A. Neil stated that the committee continues to work on educating the public about English Learners. They have developed the five fact sheets on ELs. Javier stated that when DHC met with Secretary Bunting she stated that the DHC should focus on educating the public and legislators on English Learners.
- B. Neil stated that DHC is part of the advocacy group called the Education Equity Coalition.
- C. Committee is focused on working with legislators to educate them about EL's and advocating for EL funding.
- D. ACLU filed a lawsuit against the State of Delaware for not meeting the Delaware constitutional educational requirements for low income and English learners.
- E. Neil stated that Senate Bill 172 passed into law and requires better data reporting by the School Districts.
- F. Rosita stated that the DHC needs to take a strong position about providing funding for English Learners. We can't continue to not fund ELs.
- G. Rosita stated that we should look at private funding for ELs as well.
- H. Neil is going to push to get folks to help advocate for funding. He stated that it is important to speak up and be the squeaky wheel. Neil will prepare talking points for advocacy. The DHC members agreed that we should make a recommendation for EL funding to the Governor's office.
- I. Charito said we need to move, organize, and educate the community about ELs.
- J. Pedro stated that we should tell the success stories and give feedback.
- K. Neil stated that we need to summarize what will happen if we don't provide proper funding for ELs and summarize in one document.
- L. Rosita stated that in 2019 we need to summarize the lessons learned from the Summit and the Community conversations. This should be an end of year report and send it to the Governor and legislators.

2019 Latino Summit Discussion

- A. Patricia recommended that we focus on key areas in 2019. Should be no more than three main focus areas for the DHC.
- B. Members stated they need new business cards as well as emails.
- C. Members agreed that the areas of focus should be Education, Economic Development, and Community.
- D. Members agreed that DHC needs to be relevant to the community and events need to lead to action.
- E. DHC needs to do an outreach and start a monthly action event.
- F. Use mail chimp to send thank you notes to those that had registered for the Summit.
- G. Charito said that we need to the event planner provide the mailing list. She stated it's important to write articles and educate the public, and develop a plan that Neil noted related to ELs.
- H. The members voted to not hold the Summit in 2019 and hold it in either April/May of 2020. Eight members were in favor, One abstained (?), and two against (Javier and Pedro).
- J. The members stated that we needed to send Margie Rivera a thank you for the effort she made bringing the students to the Summit.

Economic Development

- A. Negocios will be tabled for the next meeting. Carlos expressed concern that DHC was focused primarily on Negocios and not the broader needs of the community.
- B. Economic Development is looking at putting together resources in a centralized virtual location that is accessible to all businesses.
- C. Carlos stated that we need to connect with the Philadelphia Chamber of Commerce.
- D. Patricia asked what the goal of the economic development committee is. Jose said that it should advocate to the Division of Small Business to help Latino businesses grow. Patricia said we need to have a strategy session going forward.

Strategy Session

- A. The members agreed that we should hold a strategy meeting in January to discuss DHC path going forward.
- B. Mary Dupont stated she could arrange for a meeting at Buena Vista.
- C. The meeting is tentatively scheduled for January 9, 2019 at Buena Vista from 8am to 12pm. Mary Dupont will make the arrangements and provide lunch.

Support request

Rosita asked that the DHC support the Multicultural and Healthcare Software that is being developed by Melinda with Microsoft to help Latina women in Delaware. There is no cost to the DHC and we only need to provide the DHC logo. The members approved to support Microsoft Minority Women in STEM.

Marketing/Public Relations

Patricia said that Jose Irizarry agreed to be the chair of the Marketing/Public Relations committee and Carlos de los Ramos will be the co-chair.

V. Motions:

- A. Oct. 2, 2018 Meeting minutes were approved.
- B. Approved to not hold the Summit in 2019 and have it in April/May 2020 timeframe.
- C. Approved to Support the Microsoft Minority Women in STEM. No cost to support this program that will help Latina women in Delaware. DHC will need to provide logo.

VI. Action Items:

1. Send thank you letter to Margie Rivera for students attending Latino Summit
2. Maria to reimburse Patricia with LACC for outstanding invoices submitted for Latino Summit and website.
3. Send DHC financial report to members.
4. Javier to send “Yo Soy Latino” to members.
5. Hold Strategy meeting on Jan. 9, 2019 at Buena Vista

VII. Public Comment – No public comment.

VIII.Meeting was adjourned

IX.Next scheduled meeting will be on Jan. 22, 2019 at LegHall from 10am to 12pm